

INTERNSHIPS



**DON DUNSTAN
FOUNDATION**



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Who was Don Dunstan?

Don Dunstan was a progressive South Australian politician and social justice advocate who served as Premier from 1967–1968 and 1970–1979. A visionary leader, he introduced landmark reforms in Aboriginal land rights, sex discrimination, and consumer protection. His passion for indigenous rights, environmental protection, and the arts helped transform South Australia into a modern, inclusive state.

What is the Don Dunstan Foundation?

Established in 1999, the Don Dunstan Foundation is a thought leadership organization dedicated to perpetuating Don Dunstan's legacy. In partnership with the University of Adelaide and Flinders University, the Foundation focuses on key strategic priorities:

- Housing and Homelessness
- Indigenous Empowerment
- Climate Justice
- The Dunstan Legacy

The Foundation inspires action for a fairer world through collaborative projects, research, and public education. Led by an Executive Director and a diverse Committee of Management, the team works closely with academics, government, and community partners to drive meaningful social reform.

INTERNSHIPS WITH DDF

General Responsibilities (All Interns)

Regardless of the chosen pathway, all interns are part of a small, collaborative team. To ensure the smooth operation of the Foundation, all interns will be required to:

- **Foundation Support:** Assist with general administrative tasks as needed to support daily operations.
- **Event Assistance:** Provide hands-on support for events held during your placement. This includes assisting with logistics, guest registration, and on-the-day coordination for major activities like the Lowitja O'Donoghue Oration or Raise A Glass events.

Expectations & Environment

- **Mentorship:** Both pathways include regular check-ins with the Executive Team to ensure projects align with your career goals.
- **Collaboration:** While you have a specific stream, interns often work together—for example, a Research intern might find a compelling statistic that the Marketing intern then turns into a high-impact infographic.

What You'll Gain

- **Professional Experience:** Apply your academic knowledge to hands-on projects in research, communications, and community engagement.
- **Skill Mastery:** Refine essential skills in project management, data analysis, digital content creation, and stakeholder relations.
- **Impactful Contribution:** Work directly on initiatives that address critical social issues and drive positive change in South Australia.
- **Networking & Mentorship:** Build valuable connections with social justice professionals, policymakers, and community leaders.
- **Portfolio Building:** Create tangible work samples, like reports and digital content, to showcase your expertise to future employers.
- **Personal Growth:** Enhance your critical thinking and adaptability within a supportive, inclusive, and collaborative team environment.
- **Academic Alignment:** We work with you and your university to ensure your placement meets specific learning objectives and credit requirements.

INTERNSHIP PATHWAYS

Social Media, Marketing & Resource Development Internship

This role is for creative communicators who want to translate complex social issues into public awareness. You will bridge the gap between policy and the community through visual and written storytelling.

- **Content Creation & Strategy:** You will draft captions, design tiles, and plan content calendars for platforms like Instagram, LinkedIn, and TikTok. You will learn to maintain a consistent brand voice while tailoring messages for different demographics.
- **Visual Storytelling:** You will take the lead on creating "Resource Kits." This includes designing infographics that simplify policy data and creating educational fact sheets used by schools and community partners.
- **Impact Tracking:** You will use analytics tools to see which messages resonate most and use those insights to pivot future campaigns.
- **Key Skills Gained:** Proficiency in design tools (like Canva or Adobe Suite), digital copywriting, community management, and brand strategy.

Research Internship

This pathway is ideal for analytical thinkers interested in the intersection of policy, social justice, and community impact. You will provide the evidence base that supports the Foundation's advocacy work.

- **Deep-Dive Investigations:** You will track current trends in South Australia across our focus areas, such as Climate Justice or Housing. This involves monitoring new legislation and identifying areas where the Foundation can add value.
- **Evidence Gathering:** You will conduct literature reviews and synthesize academic research into "Briefing Notes" for the Executive Team to use in stakeholder meetings.
- **Data Analysis:** You may work with community data to help visualize the actual impact of social issues, such as homelessness rates or the progress of reconciliation initiatives.
- **Key Skills Gained:** Professional report writing, qualitative and quantitative research methods, policy analysis, and critical thinking within a social justice framework.

YOUR APPLICATION

To help us understand how you fit within our team, your application must clearly address the following:

Internship Selection

- Which specific internship are you applying for (Social Media, Marketing & Resource Development or Research)?
- How did you hear about this opportunity?
- Why do you want to intern with the Don Dunstan Foundation specifically?

Placement Type

- **University-Required Placements:** If this is for course credit, please specify the number of hours required. Detail any specific documentation, evaluations, or reporting the University requires from DDF. Does the University require formal on-boarding documentation from DDF?
- **Self-Motivated Internships:** If this is for personal or professional experience (not for course credit), how many hours or months are you looking to commit? What is your desired professional outcome for this placement?

International Students

- Please ensure you check all visa requirements and restrictions before applying.
- Note that self-motivated internships typically count toward your allowable working hours. You must confirm this and advise us within your application.

Required Documents

Please attach the following to your application:

- **Resume:** An up-to-date summary of your education and work history.
- **Cover Letter:** Outline your skills and experience, your reason for applying, and why you have chosen the Don Dunstan Foundation.
- **Work Samples:** Provide 2 to 3 examples of relevant work. This could include university research papers, content created for previous roles, or a social media and design portfolio.

KICKSTART YOUR FUTURE



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